

SMITH COLLEGE
Reimbursement Rates At-a-Glance

A snapshot of the college's spending or reimbursement guidelines:

Mileage rate	\$0.505 per mile (effective January 1, 2008) \$0.485 per mile (effective January 1, 2007 – December 31, 2007)
Mileage rate for charitable purposes (volunteers)	\$0.14 per mile
Moving mileage rate	\$0.19 per mile (effective January 1, 2008) \$0.20 per mile (effective Jan. 1, 2007 – Dec. 31, 2007)
Meals	\$65.00 per day local Northampton area \$90.00 per day non-major and major U.S. cities
Hotel	\$225.00 average daily rate excluding tax \$275.00 - \$325.00 average daily rate excluding tax for major U.S. cities (Boston, Chicago, New York, San Francisco, and Washington D.C.) and major foreign cities Note: Except for conference hotels, rates above these levels must be approved by the appropriate senior administrator (for faculty, the Provost).