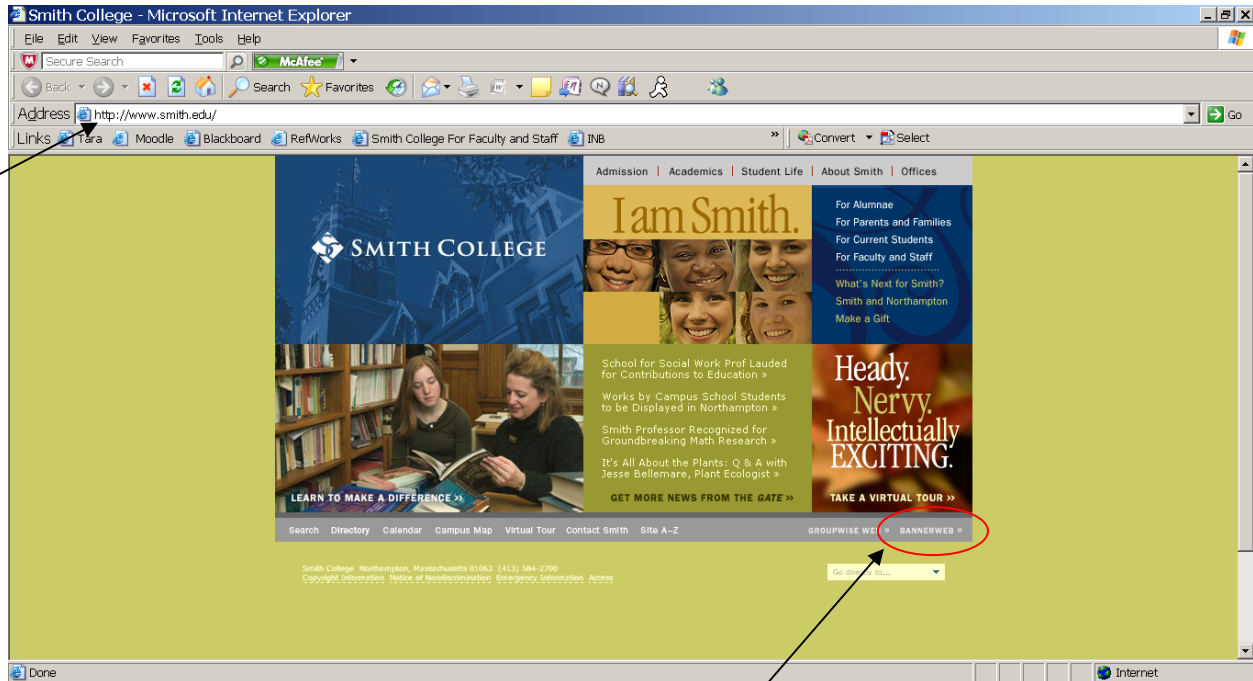



Viewing and Printing Pay Stubs via BannerWeb

Open Internet Explorer from your desktop by double clicking the icon (shown here).
Log in to BannerWeb via the Smith College web site at:

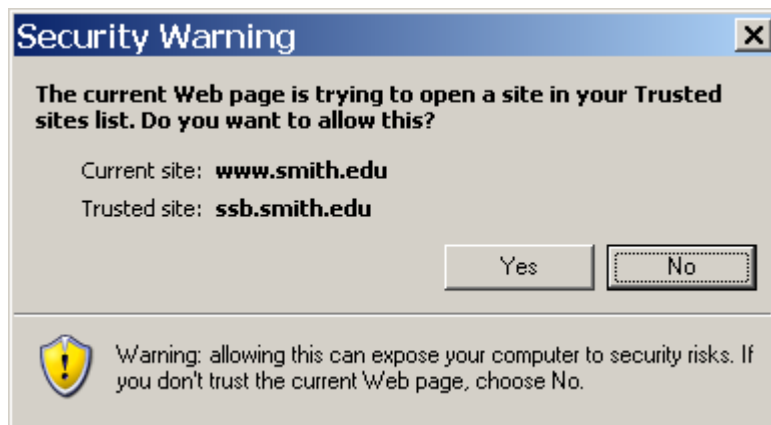


<http://www.smith.edu>

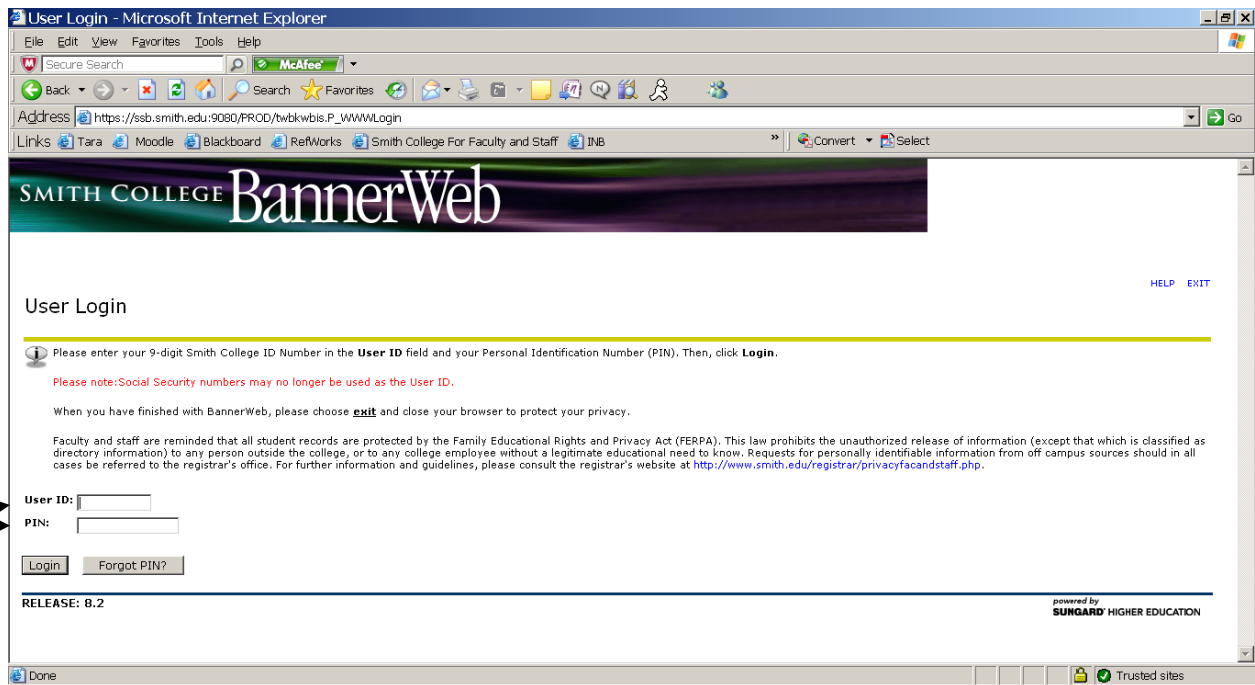


Hover over the word “BANNERWEB” until the hand  appears, and select by clicking your mouse.

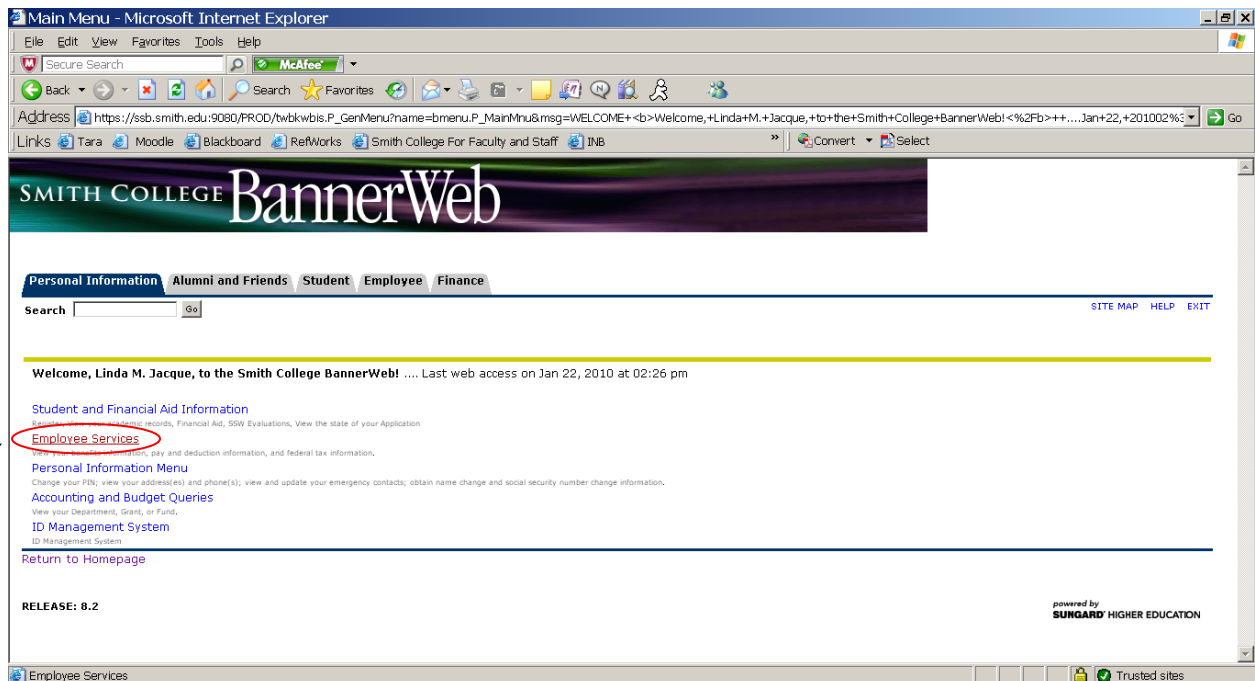
If this box appears, select “Yes”.



In the “User ID” box, enter your Smith ID number, 99....., found on your Smith ID card.

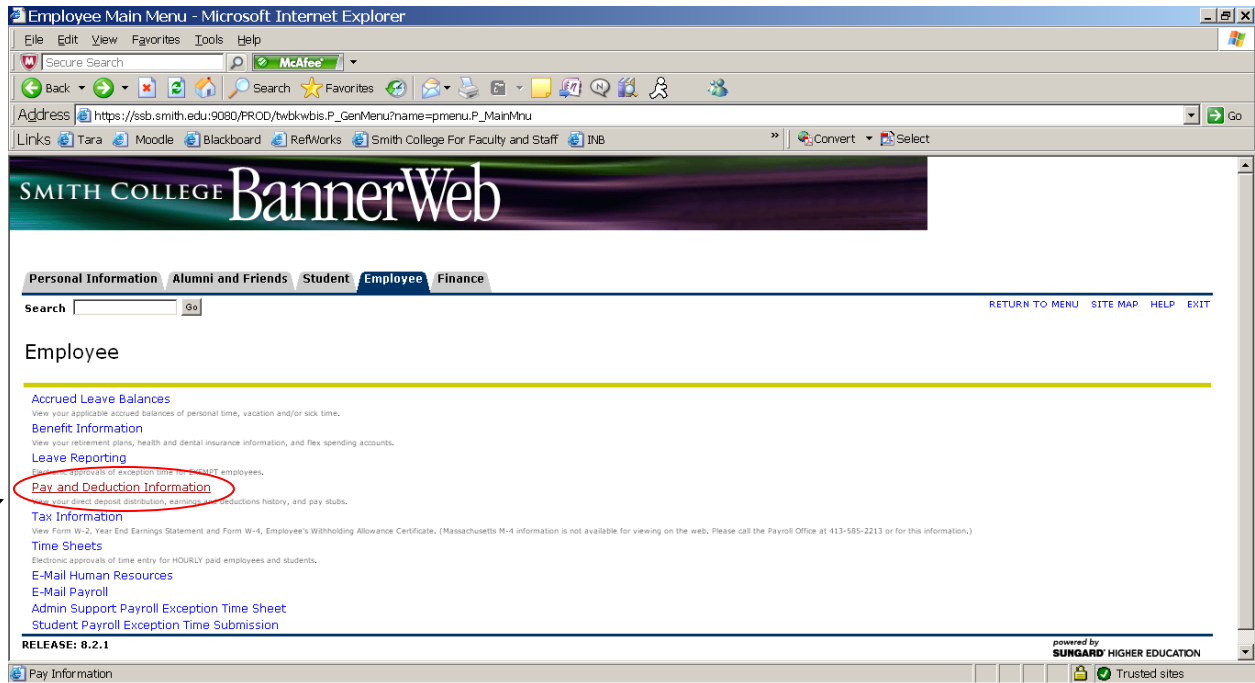


Enter your PIN (obtained previously from Human Resources or ITS). If you have forgotten your PIN, contact HR at x2270; or ITS at x4487, to have it reset.

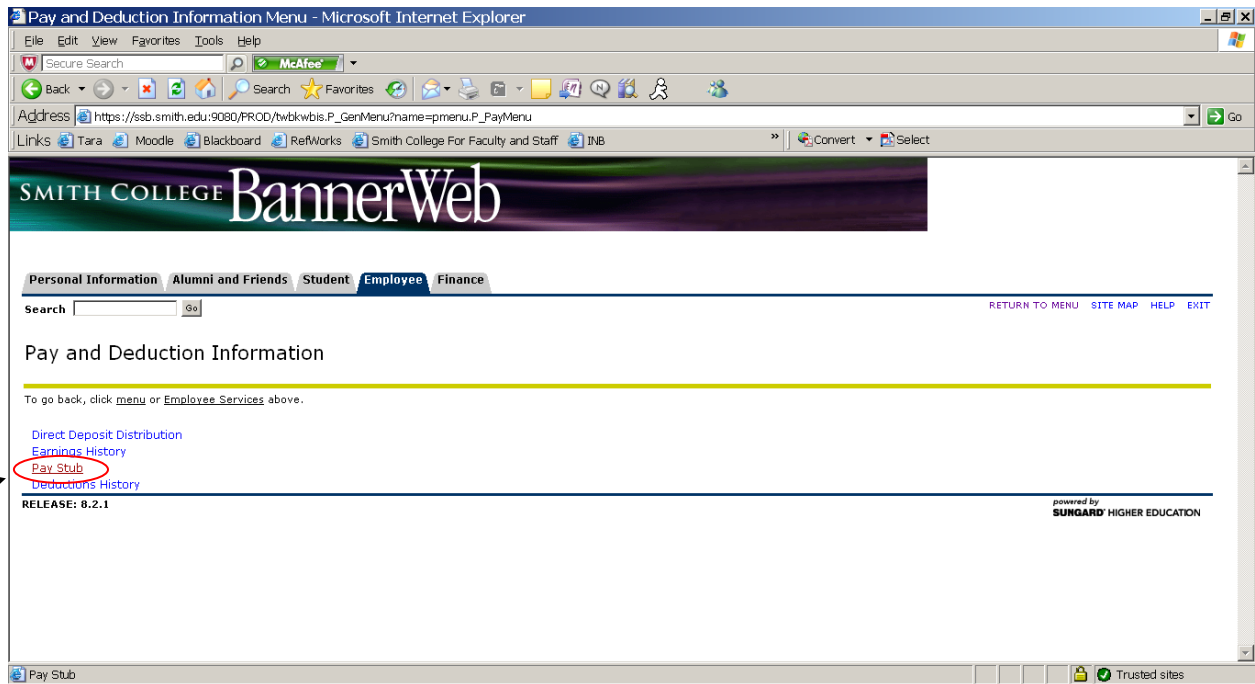


Select “Employee Services”.

Select "Pay and Deduction Information".



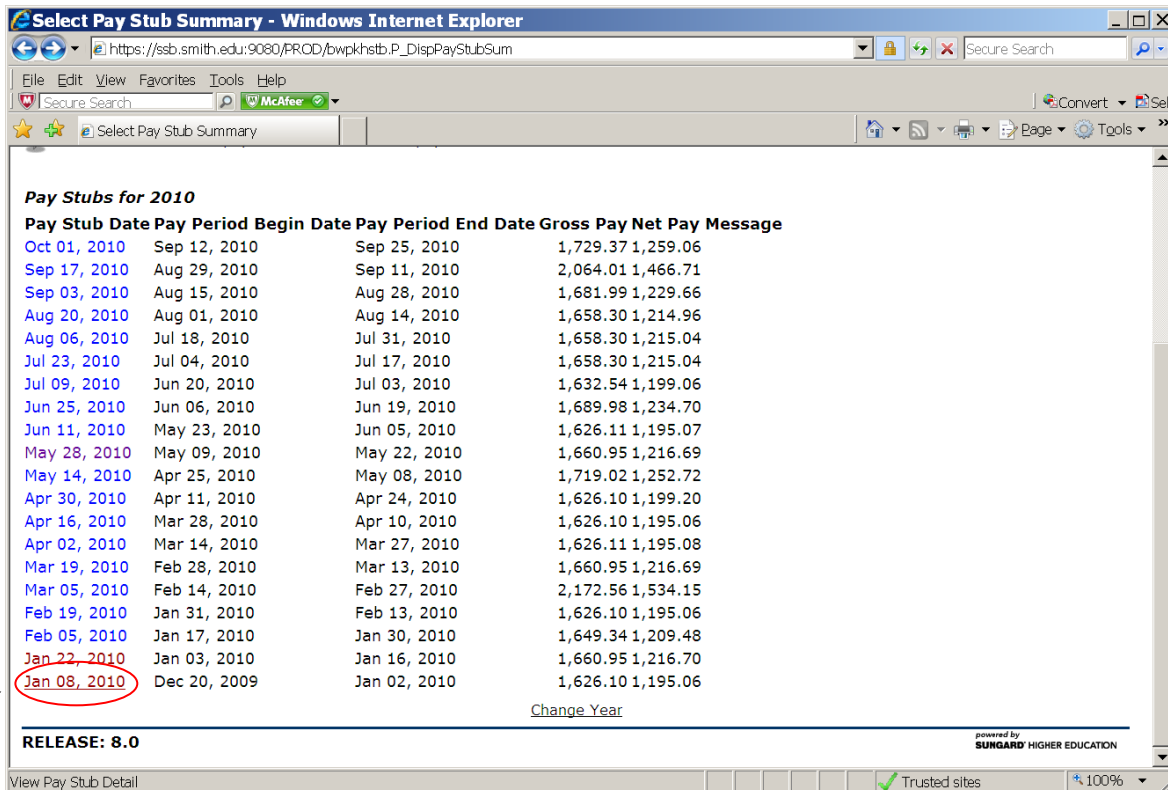
Select "Pay Stub".



Select a year for which you wish to view your pay stub, and select “Display”.



Click on the pay date you wish, to view the pay stub.



Here is an example of what your pay stub may look like.

Smith College Pay Stub Detail
Sophia Marie Smith

[Click Here to view Pay Stub with Year to Date Totals](#)

Pay Stub Summary

Pay Stub Date: Jan 08, 2010

Gross Amount: 1,626.10

Total Personal Deductions: 431.04

Net Amount: 1,195.06

Total Employer Contributions: 494.79

Check or Direct Deposit

| Number | Document Type | Bank Name | Account Type | Amount |
|---------|----------------|---------------------|--------------|--------|
| 9829934 | Direct Deposit | UMass/5 College | Savings | 170.00 |
| 9829934 | Direct Deposit | Easthampton Savings | Savings | 350.00 |
| 9829934 | Direct Deposit | Easthampton Savings | Savings | 350.00 |
| 9829934 | Direct Deposit | Easthampton Savings | Checking | 325.06 |

Use the slide bar on the right to scroll through your pay stub information.

Smith College Pay Stub Detail

| Number | Document Type | Bank Name | Account Type | Amount |
|---------|----------------|---------------------|--------------|--------|
| 9829934 | Direct Deposit | UMass/5 College | Savings | 170.00 |
| 9829934 | Direct Deposit | Easthampton Savings | Savings | 350.00 |
| 9829934 | Direct Deposit | Easthampton Savings | Savings | 350.00 |
| 9829934 | Direct Deposit | Easthampton Savings | Checking | 325.06 |

Earnings

| Type | Hours | Rate | Amount |
|--------------|-------|-----------|----------|
| Regular Pay | 21.00 | 23.230000 | 487.83 |
| Holiday Time | 49.00 | 23.230000 | 1,138.27 |

Benefits or Deductions

| Type | Personal Deduction | Employer Contribution |
|------------------------------------|--------------------|-----------------------|
| Dental, Full-Time | 1.64 | 13.16 |
| FICA Medicare | 23.23 | 23.23 |
| FICA Old Age | 99.33 | 99.33 |
| Federal Tax | 195.44 | .00 |
| Harvard HMO, Full-Time | 22.43 | 201.82 |
| Long Term Disability, Supplemental | 4.14 | .00 |
| Life Insurance | .00 | 3.87 |
| Long Term Disability | .00 | 5.11 |
| Massachusetts Health Tax | .00 | 1.92 |
| Massachusetts State Tax | 80.83 | .00 |
| Retirement, TIAA-CREF (RA) 9% | .00 | 146.35 |
| United Way Deduction | 4.00 | |

[Pay Stubs](#)

RELEASE: 8.0

powered by SUNGARD HIGHER EDUCATION

From this page, you have a few options. You can choose to view another pay stub (link shown above), exit BannerWeb (see Page 10) or view a PDF version of this pay event for printing or saving to your personal files (see next page).

To view, print or save a PDF version of this pay event, click on the link below. (This option displays year-to-date totals on the pay stub.)

Smith College Pay Stub Detail

Sophia Marie Smith
[Click Here to view Pay Stub with Year to Date Totals](#)

Pay Stub Summary

Pay Stub Date: Jan 08, 2010

Gross Amount: 1,626.10

Total Personal Deductions: 431.04

Net Amount: 1,195.06

Total Employer Contributions: 494.79

Check or Direct Deposit

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| 9829934 | Direct Deposit | Easthampton Savings | Checking | 325.06 |

Earnings

| Type | Hours | Rate | Amount |
|--------------|-------|-----------|----------|
| Regular Pay | 21.00 | 23.230000 | 487.83 |
| Holiday Time | 49.00 | 23.230000 | 1,138.27 |

Benefits or Deductions


| Type | Personal Deduction | Employer Contribution |
|------|--------------------|-----------------------|
| | | |

This window will display an image of the selected pay event, which includes year-to-date totals. This is an official copy of your pay stub, i.e., for employment verification purposes, loan applications, etc.


https://wx.smith.edu/?ParamEnc=28%3a1313F3076347767347A5A2576160B21642CC3F2BAD36483F6298DE83870 ...

Document Page Help

Page 1 Zoom 100% Rotate 0°



SMITH COLLEGE
 Office of the Controller • Northampton, Massachusetts 01063 • 413-585-2213

| Employee | | Banner ID | Pay # | Pay Period | Deposit # | Deposit Amount |
|-------------------------------|-------------------|-------------------|--------------------------------|----------------------|-----------------|----------------|
| Sophia Marie Smith | | | 1 | 12/20/09 01/02/10 | 9829934 | \$1,195.06 |
| Pay Type | Hours | Rate | Amount | Deductions | Current | Year-to-Date |
| Holiday | 49.00 | 23.23 | 1,138.27 | Fed Tax | 195.44 | 195.44 |
| Reg Pay | 21.00 | 23.23 | 487.83 | FICA Med | 23.23 | 23.23 |
| | | | | FICA | 99.33 | 99.33 |
| | | | | Mass Tax | 80.83 | 80.83 |
| | | | | Dental | 1.64 | 1.64 |
| | | | | Harv HMO | 22.43 | 22.43 |
| | | | | LTD Sup | 4.14 | 4.14 |
| | | | | Untd Way | 4.00 | 4.00 |
| Total: | | 70.00 | Current Gross: 1,626.10 | | | |
| Direct Deposit Summary | | | | | | |
| Savings | 350.00 | | | Totals: | 431.04 | 431.04 |
| Checking | 325.06 | | | | | |
| Savings | 350.00 | | | | | |
| Savings | 170.00 | | | | | |
| Direct Deposit Total | | \$1,195.06 | | | | |
| YTD Gross | \$1,626.10 | | | Deposit Date | 01/08/10 | |
| Leave Balances | Vacation | Sick | Personal | Filing Status | | |
| | 149.22 H | 1379.54 H | 37.50 H | Fed: MS 1 | 12.00 | |
| | | | | State: 0 0 | .00 | |


SMITH COLLEGE
 Office of the Controller
 Northampton, Massachusetts 01063

9829934
 Deposit Date Deposit Amount
 01/08/10 *****1,195.06

**** DIRECT DEPOSIT ADVICE ** NOT A CHECK ** DIRECT DEPOSIT ADVICE ** NOT A CHECK ****
**** VOID ****
DIRECT DEPOSIT ADVICE
**** NON-NEGOTIABLE ****
AUTHORIZED SIGNATURE REQUIRED

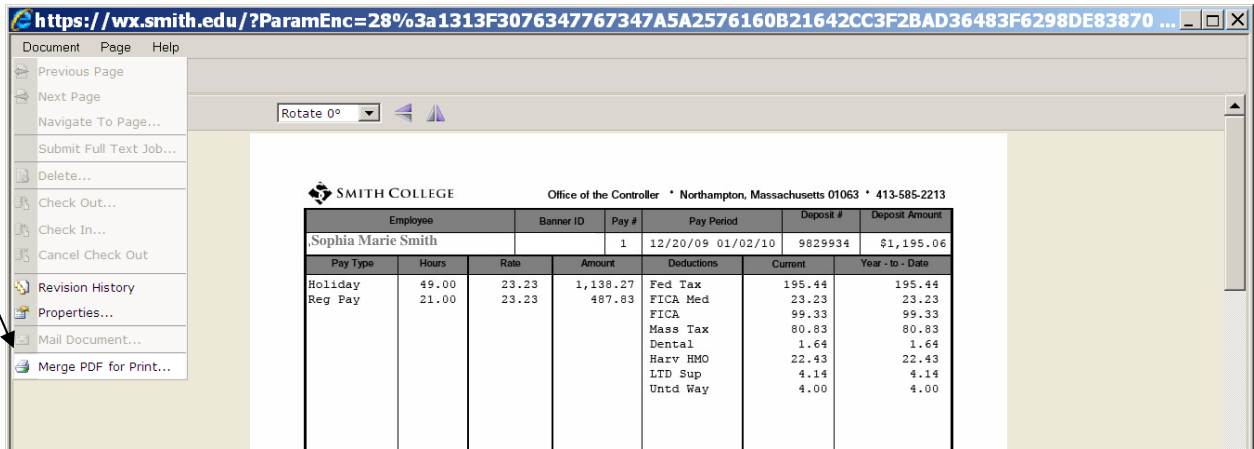
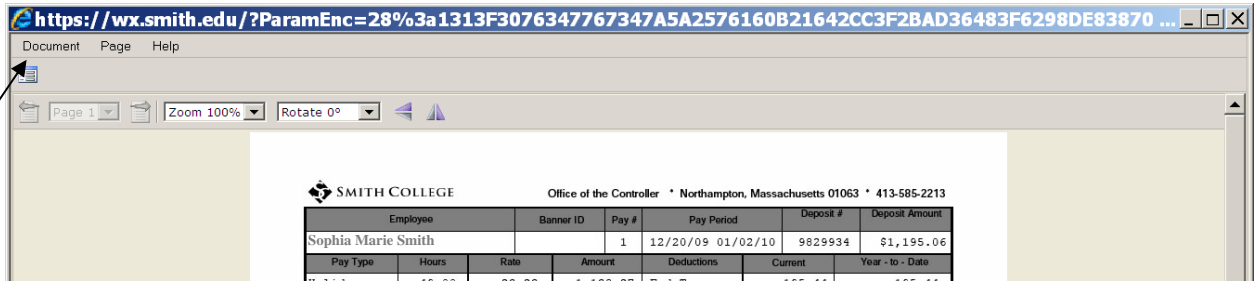

SMITH COLLEGE
 Office of the Controller
 Northampton, Massachusetts 01063



ADDRESS SERVICE REQUESTED

 Sophia M Smith
 One College Lane
 College Town, MA 00000

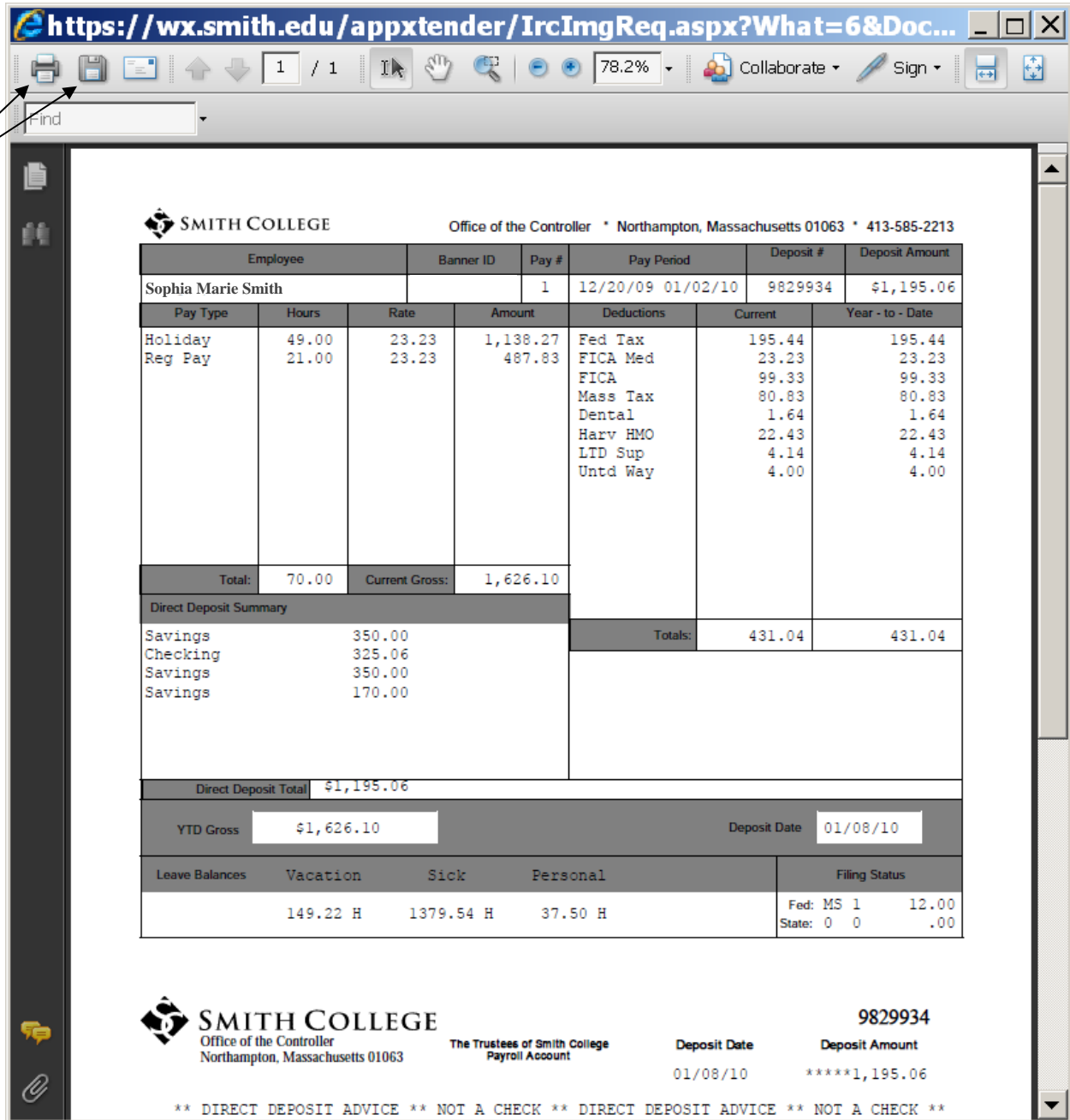
To print or save a PDF version, proceed as follows:

Click “Document” and select “Merge PDF for Print...”.



Another window will open displaying the PDF version of your pay stub enabling you to print or to save for your personal records. To print, click on the printer  icon; to save, click the disk  icon.

Close window when finished by clicking the **X** in the upper right-hand corner of the window.



SMITH COLLEGE Office of the Controller * Northampton, Massachusetts 01063 * 413-585-2213

| Employee | Banner ID | Pay # | Pay Period | Deposit # | Deposit Amount | |
|-----------------------------|--------------|-----------------------|-------------------|---------------------|-----------------|------------------|
| Sophia Marie Smith | | 1 | 12/20/09 01/02/10 | 9829934 | \$1,195.06 | |
| Pay Type | Hours | Rate | Amount | Deductions | Current | Year - to - Date |
| Holiday | 49.00 | 23.23 | 1,138.27 | Fed Tax | 195.44 | 195.44 |
| Reg Pay | 21.00 | 23.23 | 487.83 | FICA Med | 23.23 | 23.23 |
| | | | | FICA | 99.33 | 99.33 |
| | | | | Mass Tax | 80.83 | 80.83 |
| | | | | Dental | 1.64 | 1.64 |
| | | | | Harv HMO | 22.43 | 22.43 |
| | | | | LTD Sup | 4.14 | 4.14 |
| | | | | Untd Way | 4.00 | 4.00 |
| Total: | 70.00 | Current Gross: | 1,626.10 | | | |
| Direct Deposit Summary | | | | Totals: | 431.04 | 431.04 |
| Savings | | 350.00 | | | | |
| Checking | | 325.06 | | | | |
| Savings | | 350.00 | | | | |
| Savings | | 170.00 | | | | |
| Direct Deposit Total | | \$1,195.06 | | | | |
| YTD Gross | | \$1,626.10 | | Deposit Date | 01/08/10 | |
| Leave Balances | Vacation | Sick | Personal | Filing Status | | |
| | 149.22 H | 1379.54 H | 37.50 H | Fed: MS 1 | 12.00 | |
| | | | | State: 0 0 | .00 | |

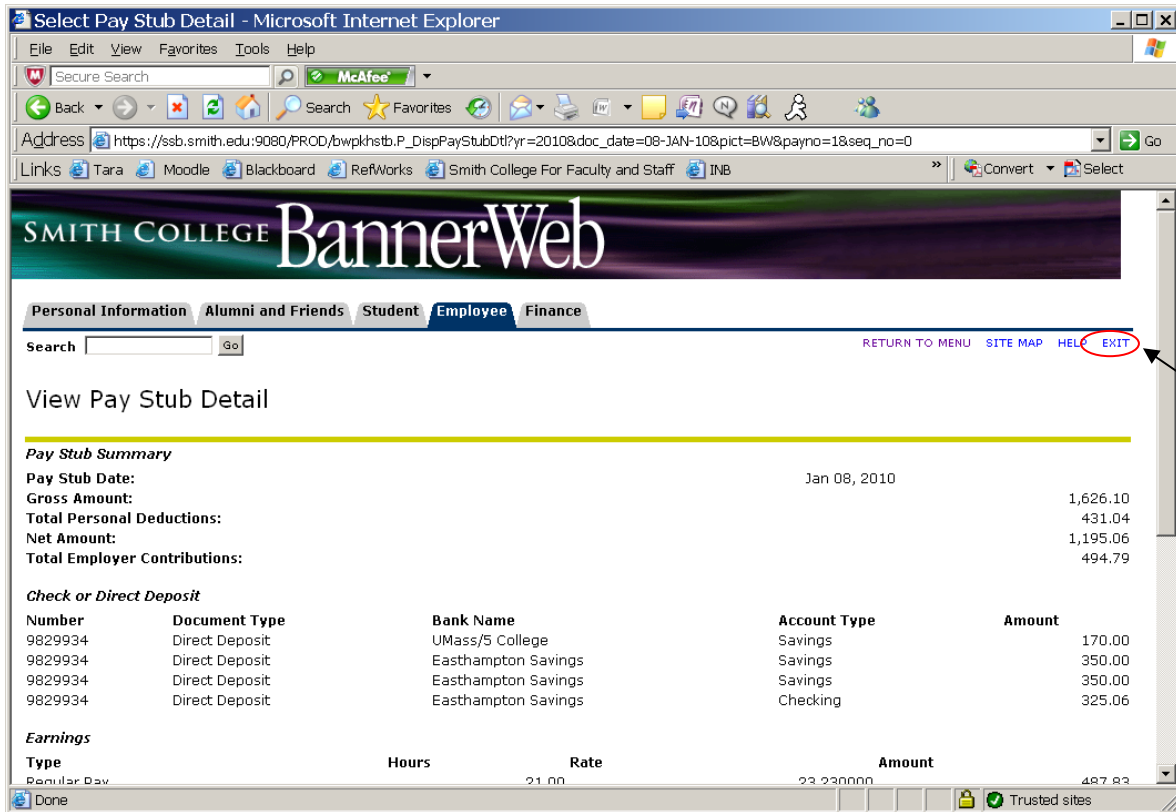
SMITH COLLEGE Office of the Controller Northampton, Massachusetts 01063

The Trustees of Smith College Payroll Account

Deposit Date: 01/08/10 Deposit Amount: *****1,195.06

** DIRECT DEPOSIT ADVICE ** NOT A CHECK ** DIRECT DEPOSIT ADVICE ** NOT A CHECK **

Exit BannerWeb by clicking the “Exit” button.



Close browser window by clicking the X in the upper right-hand corner of the window.

