COMMITTEE ON EDUCATIONAL TECHNOLOGY
3:00 P.M.- 4:30 P.M., Thursday, March 28,2002

MEETING MINUTES

Present: Robert Burger, Scott Bradbury, James Callahan, Robert Davis, Eric Loehr, Herb Nickles, Samuel Intrator, Thomas Rohlich, Charles Staelin, and Greg White

Guest: Eric Brewer

Nominees for CET for next year

        Nominated for Division I : Anna Botta, Dwight Pogue, and Gertraud Gutzmann

                Division III : Merrie Bergmann, Margaret Anderson, and Steve Williams

                Division II : Mark Aldrich (Greg and Sam will ask two others)

        Those being nominated must complete paperwork and have it in to Jayne Mercier by April 12th.

Long-Range Planning subcommittees- status and timetables

        Greg said that in the short-term, CET should approve a wish list of electronic classrooms to include in the annual committee report. These classrooms should include: 1) a plasma screen or data projector, 2) presentation station with audio capability, and 3) network capability. These fully established electronic classrooms would reduce the amount of time required for setup. In the long-term, the CET supports the principle that all classrooms should be equipped for electronic instruction. Robert agreed that the most immediate need is for presentation stations with projection and also for portable units such as laptops. He said that the five classrooms in Hatfield are proving to be a good model. Robert will meet again with this subcommittee to write a list of priorities for a final report to the full committee.

        Scott reported that his subcommittee had met with Chris Loring regarding needs in the library. He said that it is clear that a long-range plan focused on the teaching-learning environment that is backed by CET is crucial for the college.

        The meeting schedule for the rest of this year will be:

        April 11: Review grant applications

        April 25: Recommendations from the subcommittees will be discussed- those recommendations with supporting text will be distributed via email to the committee at least one day in advance of the meeting.

        May 2: Completion of business if necessary

USA – presentation to the faculty

        Bob had sent the committee a draft of a document on USA that could be circulated to faculty for discussion prior to their next meeting. This Report to the Faculty discusses where we are, a brief history, and where we are proposing to go with USA. Bob said that he was looking for additional input from the committee, edits to the report, and said that before the April faculty meeting this report would be circulated to faculty

and that he would just make anecdotal comments at the meeting. The final report to go to faculty should be one that the CET could support. He said that currently the curricular reason for USA has been addressed and that it was important to stress an implementation program to cover the infrastructure to support this technology on the campus. The implementation initiative would prepare the campus for USA in the future and ensure the success of USA if and when it is implemented.

Tom said that he agreed with this more conservative approach. He expressed three concerns: economics, ergonomics, and faculty development for pedagogical uses of Educational Technology. He spoke about the real cost considerations to parents of a USA program and said that he felt a laptop might be a second computer; desktops are still more comfortable for long-term usage.

Robert said that perhaps it's time for E.T. to look at departmental technology initiatives and the overall educational technology needs of each department. Bob said that with no further comments on USA he would edit the Report to the Faculty on USA and get it out to the committee to approve prior to the April meeting.

Report from the Executive Director, ITS

Herb reminded the committee that Monday, April 1st was the beginning of fall registration. He said that the system has been upgraded; there is a new version of Oracle and Banner web products. There may be a slower response time and that registration may require some patience. During the summer there will be a hardware upgrade on the system and a version upgrade on the Banner web.

Herb spoke briefly about the status of two ongoing searches in ITS:

1)   Director of Administrative Technology: Smith hired a search firm after two failed in-house searches. Two finalists will be back next week for second interviews and both are well qualified.

2)   Director of Telecommunications: This new position will direct all telecom-related functions on campus as well as the new OneCard system. To date five candidates have been interviewed, two with masters degrees and excellent qualifications.

Report from the Director, ETS

Robert said that with the retirement of Dave Vikre, Media Services is going through a transition period. They are promoting from within the department and at present Jeff Heath is managing the day-to-day operations and Don King is managing the scheduling.

Robert said that the void created by the resignation of Jack Begleiter with regard to Mac expertise is being addressed by training Greg Coccoluto in Desktop Technology and Chris Niemiec in User Support Services.

There being no further business to discuss on the agenda in the time allotted, the meeting adjourned at 4:30 P.M. The next meeting for C.E.T. is April 11th at 3:00 PM in Stoddard Hall G4.

Respectfully submitted,

Constance McGinn, recorder