

COMMITTEE ON EDUCATIONAL TECHNOLOGY

3:00 P.M.- 4:30 P.M., Thursday, February 7, 2002

MEETING MINUTES

Present: Robert Burger, Scott Bradbury, Robert Davis, Eric Loehr, Herb Nickles, Samuel Intrator, Thomas Rohlich, Charles Staelin, and Greg White

Absent: James Callahan

Routine Invitee: Eric Brewer

Approval of Minutes

The committee approved the minutes of the December 6, 2001 meeting.

Meeting Schedule for Spring Semester

The committee agreed to the following schedule of meetings for the spring semester: February 7th and 21st, March 14th and 28th, April 11th and 25th, and May 2nd. Meetings will continue to be from 3:00 – 4:30 PM in Stoddard Hall G4.

Long-Range Planning subcommittees- status, goals, and deadlines

Bob suggested that the subcommittees' goals should be to prepare reports that would go to ITCC by the end of the spring semester. The committees agreed to have preliminary reports ready for CET on March 28th; the full committee will review these and make a final report available to ITCC in April. Grant applications are due in by March 29th and CET will review them at the April 11th meeting.

"SRIS"-alternatives

Bob reminded everyone about the request from Provost Bourque for CET to work with CFCD to make a recommendation to her about SRIS alternatives for faculty who present special circumstances for remote access. Such special circumstances could be faculty who are working abroad, who require high speed DSL, or who have other unique requirements. Herb said that ITS was working to make laptops available with remote access but that it was difficult to obtain contracts for nation-wide service. Bob requested that the committee think about this issue and prepare for a discussion at the next meeting. The CET's recommendations for support to faculty with unique SRIS needs would then go back to the Provost for her review.

Report of Executive Director of ITS

The upgrade to Netware version 5.1 is about 50% complete. It is a minor upgrade that patches known bugs, but was necessary because Novell will stop supporting version 5.0 in March. The upgrade to 6.0 has been tested in the laboratory network and should be ready to install on the servers in the summer.

A follow-up email was sent out in January to remind SRIS users that service would be ended on January 31st. To date, ITS has processed 20 claims for SRIS reimbursements.

Mulberry is available on CD in the USC and complete documentation is available online through ITS and TARA. An email to that effect was sent to all users during the first week of classes. Bob asked if there would be workshops offered on Mulberry and Herb said that he was waiting to see how many users actually materialized and if there were

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enough requests to warrant a workshop. He said that at this point assistance was being given on a case-by-case basis as each user had specific questions and needs. Scott asked if the new web-based version of GroupWise was an improved product and Herb said that he felt it certainly is, especially for Mac users. Robert commented on the foreign language features available on the web-based version of GroupWise and said that CFLAC was preparing a report on the features.

Herb said that the call tracking software (HEAT) that is being used by the USC has proven to be very helpful. A new web-based service, HEAT Self Service, is being implemented giving users the capability of reporting and checking the status of problems 24x7. This web-based interface will roll out to students in the next few days.

Herb said that nine years ago ITS took over the hardware responsibilities for telecommunications and that now he had reallocated FTE to create a director of telecommunications position. There will be a restructuring of telecommunications under this director as well as adding the responsibility for oversight of the OneCard system. Advertising has begun for this position and it is hoped that a director can be hired by the end of the semester. Robert explained briefly about the OneCard system and said that two firms would be interviewed in the near future and one would be chosen as our vendor. It had been hoped that testing could happen with the SSW in the summer but that may not be possible.

Report of Director of ET

Robert said that several groups have used the Interactive Network Classroom (INC) and that work is underway in Stoddard Hall G4 and G2 installing ISDN lines for future facilities.

The non-print collection has moved from Media Services to Neilson Library where the materials can be made more available. He said that there is a full listing of this collection online.

Robert asked for and received approval from the committee for the following upgrades to the CET approved software list:

Acrobat 5.0, After Effects 5.5, Illustrator 10.0, Photoshop 6.0, Director Shockwave Studio 8.5, Dreamweaver 4, Kaleidagraph 3.5, Media Cleaner Pro 5.0, Virtual PC 5.0, FileMaker Pro 5.5, and Final Cut 3.0

Robert asked the committee to consider upgrading the FCAP standard monitor from a 15" to 17" flat panel display. Following a discussion about the impact on the FCAP budget of such an upgrade the committee unanimously agreed to the upgrade to 17" displays.

There being no further business to discuss on the agenda in the time allotted, the meeting adjourned at 4:30 P.M. The next meeting for C.E.T. is February 21st at 3:00 PM in Stoddard Hall G4.

Respectfully submitted,

Constance McGinn, recorder